



# The Housing Authority of the City of Daytona Beach

*Equal Opportunity Housing*

411 Ponce de Leon Avenue, Suite 522, Daytona Beach, Florida 32116

Office (5:8) 475-7875 • Fax (5:8) 477-4358

## Vendor Application

Before we can create an account for your business in our system, please COMPLETELY fill out the requested information and the attached W-9 in BLUE INK. The ORIGINAL form must be submitted to Daytona Beach Housing Authority.

Date:			
Company:			
Street Address:			
Mailing Address:			
Remittance Address: (if different)			
City, State, Zip:			
Phone Number:			
Contact Person:			
Title:			
Phone:	Cell / Pager:		
Fax:			
Email Address:			
Website:			
Payment Terms: _____			
<i>(Note: It will be assumed that terms are Net 30 unless indicated differently)</i>			
Basic Service Provided:			
Applicable discounts:			
Minority Status:			
<input type="checkbox"/> White American	<input type="checkbox"/> Native American	<input type="checkbox"/> Female Owned Business	
<input type="checkbox"/> Black American	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Black Female Owned Business	
<input type="checkbox"/>	<input type="checkbox"/> Asian/Pacific American	<input type="checkbox"/> Other : _____	
Federal Identification Number or Social Security Number:			
Does any employee in your firm hold an elective or appointed office in the City of Daytona Beach or the Daytona Beach Housing Authority?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you been debarred from HUD?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Internal Accounting Use Only</b>	<b>Date Entered</b>	<b>Entered by</b>	<b>Department/Area for Services</b>
Vendor number: _____	_____	_____	_____

**I verify that the information presented on this application is correct and complete.**

**Signature of vendor:** \_\_\_\_\_

**Commodity Code Listing**

Mark all commodity codes that apply. Feel free to indicated additional goods or services in the blank spaces provided if not listed.

- (AC) Air Conditioning & Heating Service/Parts
- (AD) Auditing or Accounting Firms
- (AE) Architectural / Engineering Services
- (AL) Alarm Systems, Equipment, Parts & Supply
- (AP) Appliances and Parts
- (AR) Armored Car Services
- (AS) Asphalt
- (AV) Audiovisual, Photographic, Graphic Equipment
- (BA) Banking Institutions and Services
- (BK) Books, Subscriptions, Pamphlets
- (BM) Building Materials
- (BP) Blueprints Equipment & Supplies
- (CA) Carpet
- (CB) Cabinet Manufacturing
- (CC) Concrete Supplies and/or Services
- (CE) Communications Equipment, Supplies & Services
- (CH) Chemicals
- (CL) Collection Agencies
- (CM) Computer Hardware, Software & Supplies
- (CN) Construction
- (CO) Consulting Services
- (CP) Copiers & Supplies
- (CR) Carpentry
- (CS) Cleaning Supplies & Services
- (CT) Ceramic Tile
- (DA) Doors
- (DE) Drafting Equipment & Supplies
- (LG) Legal Services & Attorneys
- (LM) Lawn & Grounds Main. Equipment/Supplies
- (MA) Material & Handling Equipment / Supply
- (MD) Medical Equipment / Supplies
- (MO) Motors
- (MV) Moving, PHA Wide
- (OC) Overnight Carrier
- (OF) Office Equipment
- (OL) Oil & Lubricants
- (OS) Office Supplies
- (PA) Paper Items
- (PB) Postal Services, Supplies / Equipment
- (PC) Pest Control
- (PD) Professional Development
- (PE) Printing Equipment, Services / Supplies
- (PI) Pipes & Fittings
- (PM) Pumps, Equipment, Services & Supplies
- (PP) Plumbing & Related Supplies
- (PR) Pressure Washing
- (PS) Painting, Plastering Services & Supplies
- (PU) Plumbing Contractors
- (RA) Ranges and Parts
- (RC) Recycling Efforts
- (RO) Roofing Services, Inspections & Repairs
- (RR) Recreational Items & Playground Equipment
- (SA) Safety Equipment & Supplies
- (SH) Shelving, Lockers & Scaffolding

- |   |  |
|---|--|
| <input type="checkbox"/> (DY) Drywall                                   | <input type="checkbox"/> (SI) Sign & Sign Materials                  |
| <input type="checkbox"/> (EC) Electrical Contractor                     | <input type="checkbox"/> (SP) Space Heaters                          |
| <input type="checkbox"/> (EH) Equipment Handling                        | <input type="checkbox"/> (TA) Tags & Decals                          |
| <input type="checkbox"/> (EM) Equipment, Maintenance (Power)            | <input type="checkbox"/> (TB) Temporary Building or Structure        |
| <input type="checkbox"/> (ES) Electrical Equipment & Supplies           | <input type="checkbox"/> (TH) Temporary Help                         |
| <input type="checkbox"/> (EV) Elevator Services, Parts & Supplies       | <input type="checkbox"/> (TI) Tile Supplies & Service                |
| <input type="checkbox"/> (FD) Food Suppliers                            | <input type="checkbox"/> (TK) Tank & Storage Containers              |
| <input type="checkbox"/> (FE) Fencing, Installation, & Removal Services | <input type="checkbox"/> (TN) Training & Seminars                    |
| <input type="checkbox"/> (FF) Film, Photographic Supplies & Equipment   | <input type="checkbox"/> (TP) Trophies, Plaques & Decorations        |
| <input type="checkbox"/> (FI) Filters & Supplies                        | <input type="checkbox"/> (TR) Transportation                         |
| <input type="checkbox"/> (FM) Forms, Custom                             | <input type="checkbox"/> (TS) Technical Services                     |
| <input type="checkbox"/> (FN) Furniture & Office Systems                | <input type="checkbox"/> (TV) Travel Related Services                |
| <input type="checkbox"/> (FP) Fire Prevention & Smoke Alarms            | <input type="checkbox"/> (UN) Uniforms & Related Services / Supplies |
| <input type="checkbox"/> (FT) Floor Tile & Materials                    | <input type="checkbox"/> (VE) Vehicles, Parts, & Accessories         |
| <input type="checkbox"/> (GG) Grass, Sod, & Landscaping                 | <input type="checkbox"/> (WC) Water Coolers                          |
| <input type="checkbox"/> (GL) Glass Service & Supplies                  | <input type="checkbox"/> (WD) Welding Supplies & Equipment           |
| <input type="checkbox"/> (GR) Garbage & Refuse Service                  | <input type="checkbox"/> (WH) Water Heaters & Supplies               |
| <input type="checkbox"/> (GS) Security Guard Services                   | <input type="checkbox"/> (WP) Window Parts & Screens                 |
| <input type="checkbox"/> (HP) Heaters & Parts                           | <input type="checkbox"/> (WT) Waterproofing                          |
| <input type="checkbox"/> (HT) Hand Tools, All types                     | <input type="checkbox"/> (WW) Window Covering & Cleaning Services    |
| <input type="checkbox"/> (HW) Hardware & Supplies                       | <input type="checkbox"/> Other                                       |
| <input type="checkbox"/> (IN) Insurance                                 | <input type="checkbox"/> Other                                       |
| <input type="checkbox"/> (IT) Information Technology                    | <input type="checkbox"/> Other                                       |
| <input type="checkbox"/> (JS) Janitorial Services                       | <input type="checkbox"/> Other                                       |
| <input type="checkbox"/> (KE) Keys, Locks & Supplies                    | <input type="checkbox"/> Other                                       |
| <input type="checkbox"/> (KI) Kitchen & Break room Equipment            | <input type="checkbox"/> Other                                       |