



REQUEST TO ADD A FAMILY MEMBER

HEAD OF HOUSEHOLD _____

SS # _____ PHONE # - _____

ADDRESS _____

Please complete the following to add a family member. Completion of this form does not guarantee that the request will be granted. You will receive a written response regarding the approval or denial of this request.

Name of the person you are requesting to add? _____

Relationship to you _____ Date of birth _____

SS # _____

What income does this person have? _____

Add the current address of the person you are requesting
add _____

Why do you want to add this person to your household? _____

DOCUMENTS NEEDED IF APPLICABLE

Birth Certificate _____ Social Security Card _____ Picture ID (18 and over) _____ Proof of Custody of minor
child(ren)

Information Release Form (HUD 9886) _____ Declaration 214 Form _____

Member(s) Age 18 and over must sign the Release Form and Declaration 214 Form.

*A background check will be conducted on anyone 18 and over to verify that they do not have a criminal history before the request is considered.

HOH Signature _____ Date _____

Warning Title 18, Section 1001 of the United States Code, state that a person who knowingly makes false or fraudulent statements to any department or agency of the United States is guilty of a felon