



Community Newsletter

Maley & Windsor

April 2018

Eight Edition



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Assistant Housing
Manager

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ROSS Coordinator

Scarlette Antigua
AH – FSS Coordinator

Office

Information

Monday – Friday
8 am – 1 pm
2 pm – 5 pm

512 S. Beach Street
Daytona Beach
Florida 32114
(386) 253-9408

Maintenance

Work Orders
(386) 252-4513

~ Thank You ! Maley & Windsor Residents ~

A special thanks to the Maley and Windsor residents who attended the mandatory security meetings on March 7th, 2018.

Please make sure you read and follow the attached Resident Responsibilities - See the back of the Newsletter

The Management Office truly appreciates each and every resident for their efforts and input as we strive to make our community more secure as well as an enjoyable place to live!

IMPORTANT ANNOUNCEMENTS



Don't Forget

Rent is due on the 1st of the month, late on the 6th. A late fee of \$35.00 will be charged.

- We do not accept: Post-dated, third party or counter starter checks or partial payments.
- Rent Payments should be made payable to DBHA, include your apartment number and sign your name on the check or money order.

Reporting Income

ALL sources of income MUST be reported to avoid owing a balance to DBHA and - or termination of your assistance for fraud.

This means any additional income over and above your Social Security and - or SSI income. If you are unsure, report it anyway!

Resident Meetings

You are invited to attend the Resident Council Meetings for:

Windsor and Maley Apartments

For more information please contact your

Resident Council President

Windsor

Resident Meeting

When :

April 19th, 2018

Time:

3:00 pm - 4:00 pm

Where :

Windsor Resident Dining Room

Maley

Resident Meeting

When:

April 11th, 2018

Time:

3:00 pm - 4:00 pm

Where:

Maley Resident Dining Room

Important Information From the Management Office

- A/C charges will be in effect 4/1/2018. Residents that have not returned their signed A/C agreement - will have the air conditioner turned off on 4/2/2018. For those residents that choose the A/C option - please remember to check your rent statement for the balance due each month.
- Annual inspections begin on April 10, 2018. All unwanted, and excessive clutter must be placed inside the dumpster. Trash should be discarded in a closed or tied bag. Units should be neat, clean, odor-free, smoke-free, uncluttered, free of tripping hazards, and have a clear pathway to doors and windows.



“Housing Opportunity for People Everywhere”

211 N. RIDGEWOOD AVENUE, SUITE 300, DAYTONA BEACH, FL 32114

RESIDENT RESPONSIBILITIES

Residents must use their own sensor key to enter the building. If you need a replacement contact the Property Management Office.

Effective 3/7/18 all Residents must escort their visitors/guests to their apartment and remain with them while on the property. **Security will not admit guests or visitors after 9:00 p.m.**

All visitors/guests must present photo I.D. to the guard and be signed in and out of the building. Residents should only let their guests/visitors into the building.

Residents are required to report any maintenance concerns to the maintenance department during regular business hours. Emergencies after closing should be reported to the on-call maintenance employee at (386) 252-4513.

Report any unsafe conditions such as doors not locking, non-burning lights on balconies, parking lots and common areas.

Residents should not open doors after closing hours for other residents or visitors.

All HACDB Properties are non-smoking. Residents and visitors may only smoke in designated smoking areas.

All pets and service animals must be on a leash. No visiting pets allowed. Guests should not bring pets on property.

All residents and guests must have shoes, and shirts (must be fully dressed) in all common areas.

Residents or guests should not prop or leave open any exit or stairwell doors, or throw keys over the balconies to allow persons entry into the buildings.

Contact the Daytona Beach Police Department for any suspected criminal activity.

Maley and Windsor Apartments are for seniors and disabled persons only. You **may not** allow friends or family members to move in, or to receive mail at your address.

EMERGENCY PHONE NUMBERS

DBPD, FIRE DEPT., EMERGENCY	911
DBPD (NON-EMERGENCY)	(386) 676-5100
FIRE DEPARTMENT (NON-EMERGENCY)	(386) 671-4000
MAINTENANCE EMERGENCY	(386) 252-4513
DAWN ANTHONY, PROPERTY MANAGER	(386) 547-3067
ELDER ABUSE/CHILD PROTECTIVE SERVICES	(800) 962-2873
ANIMAL CONTROL	(386) 671-5455