

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF
THE CITY OF DAYTONA BEACH, FLORIDA
WEDNESDAY, MARCH 28, 2018**

The special meeting of the Board of Commissioners of the Housing Authority of the City of Daytona Beach was held at the Housing Authority's Administration Office located at 211 N. Ridgewood Avenue, Daytona Beach, FL, in the first floor conference room Wednesday, March 28, 2018 at 10:00 A.M.

I. Call to Order

Commissioner Lee called the meeting to order at 10:00 a.m.

II. Roll Call

Upon roll call by Kizmet N. Garvin, the following commissioners were present: William A. Lee, Jr., Hemis N. Ivey, Jr. and Kelvin J. Daniels. Three of three commissioners were present. Attorney Ricardo Gilmore was in attendance as well as Ellis Henry, HUD Southeast Regional Director.

III. Invocation

Commissioner Lee provided the invocation.

IV. Recognition of Visitors

No one from the public was in attendance.

V. Public Comments

No one from the public was in attendance.

VI. New Business

A. Discussion concerning the President / CEO Annual Performance Evaluation.

Commissioner Lee advised that he was the person who submitted this item for the agenda after receiving the results of the evaluation. He thought it was necessary for the Board to share thoughts and consider their options. Attorney Gilmore provided information on the Florida Sunshine governance in regards to how the evaluation was completed for the record. Commissioner Lee asked what the Board's options were. Atty. Gilmore stated that the evaluation is required per the contract annually and the Board can consider either a merit increase or anything else as a result of the evaluation. Commissioner Ivey asked whether the evaluation would be reviewed and whether the other members understood the email from Atty. Gilmore. Commissioner Daniels expressed that in light of the evaluation, things cannot continue in their current state and proposed removing the executive director and allow the attorney to address the particulars. Atty. Gilmore advised that the results of the evaluation along with the tabulations of all 3 commissioners and all comments were forwarded to Dr. Woods. The Board was informed that if anyone wanted to see their fellow commissioners' evaluation forms, they would be available upon request. He added that if termination is considered it would have to be pursuant to the contract terms; and according to the contract, the Board could terminate for cause or for convenience. The convenience option calls for the payment of 1 year's base salary and no due process and no right to litigation concerning the termination. Commissioner Daniels moved to have the executive director removed for convenience effective immediately pending all executed particulars by the Board Chair and Atty. Gilmore. Commissioner Ivey seconded the motion. Attorney Gilmore advised that there would be some procedural aspects to address and will brief the Board next week at the April 4th meeting. The Board unanimously approved removing the executive director for convenience effective immediately.

Commissioner Ivey inquired about appointing an interim executive director. There was discussion concerning the agency continuing operations with the deputy executive director until the vacancy is filled, entering an agreement with a neighboring PHA or Nan McKay or other consultant, the financial obligation of doing so, and Mr. Gamble assisting in the interim due to his history with the agency. Commissioner Ivey commented that another HA may be able to provide assistance with the new direction of the agency. Atty. Gilmore has experience and relationships in this area. Commissioner Lee and Atty. Gilmore were tasked with bringing the Board information on this topic next week. Ms. Turner confirmed her willingness to continue in her duties.

The meeting adjourned at 10:30 a.m.



William A. Lee, Jr., Chairman



Acting Secretary